



Partnership Board Meeting Minutes



Meeting held on
Thursday 8 June 2023
10am-12noon
Chalvedon Community Centre

In attendance:

Keith Bobbin, Resident Member	(KB)
Gill Buttwell, Project Support Worker (minute taker)	(GB)
Peter Dickson, Resident Member	(PD)
Michelle Fairchild, Community Development, Basildon Borough Council	(MF)
Andy Florence, Resident Member	(AF)
Ashley Gillam, District Youth and Community Commissioner, Essex Youth Service	(AG)
Tracey Griffith, Coordinator/Resident Member	(TG)
Paul Nagle, Resident Partnership Chair (meeting chair)	(PN)
Jan Stobart, Big Local Representative	(JS)
Carole Turkson, Resident Partnership Vice Chair	(CT)

Apologies:

Simon Johnson, Chief Officer, BBW CVS	(SJ)
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MEETING STARTED: 10.06

Declarations of Interest: KB as Governor of Northlands Primary School/PN, TG & GB as Youth Club employees.

The minutes from the Partnership meeting held on 11 May were reviewed and AGREED.

ONGOING ACTIONS:

Local Trust Wellbeing Project Research: Local Trust were unable to attend this meeting. TG will make contact to discuss Heart of Pitsea involvement.

UPDATES:

Youth Forum

The Youth Market Challenge was held on June 3 in Pitsea Market. 2 teams took part - Heart of Pitsea Youth Yunity and Essex Youth Service Young Commissioners. Each team was provided with a budget of £125.00 to purchase stock. The youth forum team 'The Gardeners Grove' sold bird 'fat balls', plant seeds, dog toys and children's pavement chalks at a cost of £121.00 and they made a loss of £20.00. The Young Commissioners team 'The Young Entrepreneurs' sold children's toys at a cost of £124.00 and made a profit of £20.00, to win the competition. Both teams enjoyed the experience and at the end of the day, they discussed their failures and successes from the buying/selling process.

The youth forum is working on their Northlands School 'Past, Present and Future' art project. The project agreement needs to be signed. An evening art exhibition will be held at the

school with 26 artists displaying their work on the themes of history/technology/environment. Youth forum members and partnership members will be invited to attend.

The forum is also providing funding towards the Basildon Academies production of 'Matilda' and will receive free tickets to attend the show.

Youth Clubs

PN informed the meeting that around 14/15 members had attended the previous Little Monsters session and 35 had attended the Youth Younty session. Both clubs are currently unable to use the outside garden area due to a nesting pigeon, which impacts on the Youth Younty session. As numbers continue to be high, it is difficult to manage the session effectively and safely when a staff member is on leave. AG offered to investigate booking an Essex Youth Service team member to cover staff leave/sickness.

TG informed the meeting that the council had delivered a letter informing the club that The Place has been earmarked as the venue for the new NHS Diagnostic Centre. The letter did not contain a timescale or information on whether the building would be demolished or repurposed. It is understood that there will be community space within the building. AG suggested using the Youth Service bus if the building closes and until it reopens.

ACTION: AG to investigate booking an Essex Youth Service team member to cover youth club staff leave/sickness.

Exit Planning Awayday

Date and a venue will be arranged. It was agreed that PN, CT, TG, GB & JS would meet in advance to discuss and create the content for the awayday and resident members will make firm decisions at the awayday. PN suggested creating a publication charting the Heart of Pitsea story.

ACTION: PN, TG, GB & JS to meet in advance of the awayday to discuss and create the content. Awayday date and venue to be arranged.

Men's Shed

The charity application has been submitted to the Charity Commission.

The bench near the Men's Shed site has been relocated (£431 cost to Heart of Pitsea).

Solicitor working on the lease terms.

Cost of the structure has been frozen. As the structure size has changed, planning and rescaled drawings have been resubmitted (£474 cost to Heart of Pitsea).

Cost of concrete base/footings to be investigated.

Men's Shed planning meeting to be arranged once the charity formed and lease agreed. JS offered support at the meeting.

A.C.T.I.O.N. Crime Awareness Project

The A.C.T.I.O.N. crime awareness event, held in the main hall at The Place on Saturday 13 May, 1pm-4pm, went well. Good support from organisations that attended: Neighbourhood Watch; Basildon Community Policing Team; Essex Police Dog Watch; Basildon Council Resident Involvement Development Team; Lads needs Dads; Victim Support; Citizen's Advice Witness Support; BBW CVS. The A.C.T.I.O.N. project films were shown and 2 organisations gave talks. MF had attended and felt it was a good team effort. Feedback from attending community members was positive and some had asked if there would be another event. Carole worked hard running the tea bar. Ethan and Oli both wore the Illegal Money Lending Team's 'loan shark' suit.

The A.C.T.I.O.N. crime survey has currently been completed by 95 people. Survey prizes will include police approved bike locks and vehicle steering locks, plus solar security lights and 5 home alarm systems.

The A.C.T.I.O.N films are now on the Heart of Pitsea website and have been promoted via the Facebook page.

Next A.C.T.I.O.N. project planning meeting will be held in early July.

Summertime TEN holiday activities

Activities will be held on 10 days:

- 6 days (Mon/Tue): Coreys Coaching sports activities on Elm Green and the Legacy Park. The project agreement for these activities was signed at the meeting.
- 3 days (Fri): Woodland Warriors will run 1 hour morning and afternoon sessions at the Legacy Park.
- 1 day: Inflatables Day with 4 inflatables.

Packed lunches to be provided on the 6 sports days.

The Budget for Summertime TEN is over by £250.00 which could be requested from the youth forum budget.

Update from Basildon Council

MF informed the meeting that Morgan Sindall Property Services are now engaged in 'social prescribing' and are interested in getting involved with the Men's Shed project.

Update from Local Trust

JS informed the meeting about upcoming Local Trust events:

- Big Local Connects in October. This will be the last big scale event. 3 spaces available. Tracey can make bookings for interested residents.
- Youth Voice event (26-27 July) with additional Zoom networking sessions (which PN would like to attend).
- Funding bid writing sessions.

Update from Essex Youth Service

AG informed the meeting of the following initiatives:

- DJ session at the Youth Service Hub.
- Intro to youth work training on Monday evenings beginning soon.

Young Climate Change Ambassadors Update

TG informed the meeting that due to disruptive members, the Young Climate Change Ambassadors project has been suspended. The group may reopen after the summer if a new demographic of members can be formed. TG has completed the project report and £2,000 remains within the budget. The meeting agreed that the project had been very successful during the year it had been running.

Budget Update

TG had reviewed the Heart of Pitsea budget and reported that it would be short by £15k. Staff redundancy payments were being calculated. JS/PN both suggested applying soon for funding for the Men's Shed project.

ACTION: JS to check if Local Trust is holding funding from previous plans/grant offers. Budget meeting to be arranged for TG, PN & CT.

Meeting ENDED: 11.34am

Next meetings (all 10am-12noon at Chalvedon Community Centre):

Thursday 6th July
Thursday 3rd August
Thursday 7th September + AGM
Thursday 5th October
Thursday 2nd November
Thursday 7th December