



Partnership Board Meeting Minutes



Meeting held on
Thursday 9 February 2023
10am-12noon
Chalvedon Community Centre

In attendance:

Keith Bobbin, Resident Member	(KB)
Gill Buttwell, Project Support Worker (minute taker)	(GB)
Michelle Fairchild, Community Development, Basildon Borough Council	(MF)
Andy Florence, Resident Member	(AF)
Jan Stobart, Big Local Representative	(JS)
Carole Turkson, Resident Partnership Vice Chair (meeting chair)	(CT)

Apologies:

Peter Dickson, Resident Member	(PD)
Ashley Gillam, District Youth and Community Commissioner, Essex Youth Service	(AG)
Tracey Griffith, Coordinator/Resident Member	(TG)
Simon Johnson, Chief Officer (BBW CVS)	(SJ)
Paul Nagle, Resident Partnership Chair	(PN)

Declarations of Interest: KB as governor of Northlands School. GB as Youth Club employee.

The minutes from the Partnership meeting held on 12 January were reviewed and AGREED.

UPDATE on 12 January minutes:

Legacy Park - benches x 2

CT reported that the 2 benches have been installed and people were using them.

PROJECT UPDATES:

Young Climate Change Ambassadors

The YCCA group met yesterday evening and Helen from the Essex Wildlife Trust attended to help the group to plan what to do with the outside area at The Place and our veggie patch near to Northlands School. GB has updated the YCCA logo.

Men's Shed

Planning permission decision from Basildon Council is still awaited. MF informed the meeting that the national Men's Shed organisation are in negotiation with Basildon Council to create a Men's Shed in Laindon, another at the rear of the George Hurd Over 50s Activity Centre and a 'Shed Inside' at The Place, Pitsea Leisure Centre. GB and TB had seen on Facebook that The Craig Tyler Trust are now using the Café area at The Place, which they felt might impact on the TCTT's collaboration with the HoP Men's Shed project. The meeting discussed possibly creating a different 'traditional shed offering' and JS mentioned an 'innovation shed' with CAD design etc. CT raised concerns around the noise/mess of a traditional working shed and how that noise might impact on the users of the Chalvedon Community Centre, particularly

in garden in the summer. The Craig Tyler Trust have been invited to the Partnership meeting in March.

ACTION: JS to send information on the innovation shed project.

A.C.T.I.O.N. Crime Awareness Project

GB and TG had held a pop-up on Monday 23 January which had been very successful - despite the cold weather - and they had spoken to a good number of people/handed out freebees. Next pop-up booked for 13 March.

TG, GB, MF, PN & SJ had met to begin planning the A.C.T.I.O.N. conference at The Place this spring. They have put together a list of organisations to invite, including Changing Pathways, Basildon Community Policing Team, Neighbourhood watch etc. PN had shown 2 films. Both GB and MF agreed that they were very good, particularly the film about ex-offender David Johnson's experience of prison. The podcast on illegal money lending will be added to FB and the HoP website soon.

Basildon Academies have responded to the offer of the free ex-offender assembly talk - waiting for decision on when.

A.C.T.I.O.N. website page has been built. GB is contacting organisations to request permission to add logos/website links and working on the content/creating the page.

ACTION: MF to send contact for the Southend, Essex and Thurrock Domestic Abuse Partnership.

E-newsletter

GB informed the meeting that the E-newsletter would contain: a review of the Christmas 2022 event; information on the Youth Forum Market Challenge (22 April); A.C.T.I.O.N. Conference + 2023 initiatives; Men's Shed; Young Climate Change Ambassadors; Youth Clubs; Youth Forum; Pitsea Market Pots; Legacy Park tables / Nature Zone & Wetland Area; Quiz Nights - 6 June & 3 November; Summer events; Walk & Talk; Volunteer thank you and call to action for new volunteers; end of Heart of Pitsea.

The meeting discussed ways to create a 'human legacy' for Heart of Pitsea, including case studies of resident members involvement, community surveys etc. GB asked members to get in touch if they had any further suggestions for articles.

Strike The Right Note Music Quiz

The quiz night booked for Friday 24 February has 9 tables booked with 71 attendees expected. GB working on promotion for the June quiz. She informed the meeting that St Luke's Hospice are interested in joining forces on a quiz this year. She and TG would speak to them to suggest linking up on the November General Knowledge quiz, as this would allow more time to organise/publicise the event.

Youth Forum

GB informed the meeting that the art project planned for Northland School has been agreed. She explained that when PN had visited Northlands he was pleased to see the 'Super School Super Cool' project canvas paintings displayed in the school. The YF youth market challenge has been arranged for Saturday 22 April. The group are thinking about what activities they could fund to support our summer activities programme. They have also spent some time working on the leadership skills training. GB to cover Youth Forum with PN next Wednesday (15 Feb) as TG on leave.

Pitsea Pots Group

The meeting was shown some pictures of the pots/members of the group. CT informed the meeting that the pots are looking much better and the group receive good feedback from passers-by. She felt that the group members gained a lot from taking part. GB informed the meeting that the group will be meeting fortnightly from 23 February.

Review of the HoP monthly finance reports

GB pointed out that the profit/loss document had now been shortened to show only the last 3 months of transactions. She also explained that despite TG flagging up to the BBW CVS last year that they had had charged for insurance (which should be covered by the LTO payment), it had been charged again this year. TG and BBW CVS are dealing with this.

Anything Else?

UPDATE FROM MF

Listening Post (mental health counselling) have moved to new premises in the Felmores area.

UPDATE FROM JS

Local Trust are offering funding support.

Big Local Connects will be running in September.

Once HoP has spent out, resident members and volunteers will still have access to Local Trust training/events until March 2026.

JS role has fundamentally remained the same as her previous 'Rep' role but with reduced time. Her contract with Local Trust will end in June.

Christmas Evaluation Meeting

The Christmas Evaluation Meeting invitation (being held on 22 Feb) has been extended to all organisations that took part, to encourage them to increase support to the event going forward. They had been informed that this year would be the last event with HoP funding.

Trust Links

GB informed the meeting that Trust Links had seen the HoP gardening initiatives in the last newsletter and had invited TG to attend a gardening project at Rose Villa Surgery. MF stated that the surgery runs a community group for the Ikbo (Nigerian) community.

ACTION: MF to send contact for the Rose Villa Ikbo Community Group.

Project Support

CT stated that she is happy to help with project research etc from home. The meeting congratulated CT on a great job chairing her first HoP Partnership Meeting as Vice Chair!

Next meetings (all 10am-12noon at Chalvedon Community Centre):

Thursday 9th March

Thursday 13th April

Thursday 11th May

Thursday 8th June

Thursday 6th July

Thursday 3rd August

Thursday 7th September + AGM

Thursday 5th October
Thursday 2nd November
Thursday 7th December