



Partnership Board Meeting Minutes



Meeting held on
Thursday 9 June 2022
10am-12noon
Chalvedon Community Centre

In attendance

Gill Buttwell, Heart of Pitsea Administrator (minute taker)	(GB)
Michelle Fairchild, Community Development, Basildon Borough Council	(MF)
Tracey Griffith, Heart of Pitsea Coordinator	(TG)
Simon Johnson, Chief Officer, BBW CVS	(SJ)
Paul Nagle, Resident Partnership Co-Chair (meeting chair)	(PN)
Carole Turkson, Resident Partnership Member	(CT)

Invited attendee

Ethan Vinton, Youth Forum Member & Youth Club Volunteer	(EV)
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Apologies received

Keith Bobbin, Resident Partnership Member	(KB)
Peter Dickson, Resident Partnership Member	(PD)
Andy Florence, Resident Partnership Member	(AF)
Sue Houghton, Resident Partnership Co-Chair	(SH)
Jan Stobart, Big Local Representative	(JS)

Meeting started: 10.10

Declarations of Interest: PN, TG and GB as Youth Club employees.

The minutes from the last Partnership meeting held on 5 May were unavailable and will be reviewed at the July meeting.

Ethan's Big Idea

Youth Forum and Youth Club Volunteer, EV, gave a presentation to the partnership on his successful win of a funding pot (£165.00) at Basildon Council's 'Big Idea' event, to set up a Games club in the local area called 'The Story Forge Games Club'.

He has been attending clubs outside of our patch and has found that they are beneficial to member's mental health and helps with social isolation. The types of games played are Dungeon's and Dragons, Warhammer, trading cards etc and they usually run for an average of 5 hours, but can often be longer.

His model is to:

- Run one 5-hour session per week from 2.30pm-7.30pm at the George Hurd Centre (beginning on 17 July)
- For secondary school age children, adults, and younger children (with adult supervision)

- Charging £5.00 per person to cover the costs of room hire

The CVS have been supporting EV to use his funding from the Basildon Big Idea to pay for the venue for a 4-week trial, but he requested an additional £400.00 from Heart of Pitsea to provide a buffer towards room hire and to help with promotion, to allow for numbers to grow and for the club to become sustainable.

AGREED: PN, CT and TG agreed to EV's request of £400 for 'The Story Forge Games Club'

ACTION: GB to email resident members not at the meeting for their vote.

Chalvedon Community Centre Platinum Jubilee Event

Youth Forum member EV informed the meeting that the event had gone well. The Youth Forum Arts and Crafts activities were enjoyed by lots of children. They had enjoyed making crowns, tiaras and flags and many had their photos taken wearing EV's medieval helmet!

Young Climate Change Ambassadors

TG informed the meeting that the first session of the Young Climate Ambassadors project will be held on 15 June from 6.30pm-8.00pm and will run fortnightly. The project has been promoted. A number of youth club members have shown an interest in attending. TG will take leaflets to Northlands School to be added to Year 6 bookbags today (9 June). The Centre for Sustainable Energy is working on content for a project session and Basildon Council have agreed for members to get involved with the new wetland project on the Legacy Park in the autumn. TG will encourage members to come up with their own ideas for the project. They will be given a diary to complete at the end of each session and also work towards an accredited certification.

A.C.T.I.O.N Project

TG informed the meeting that the Police and Crime Commission had apologised for the delay on the funding application, but they were 'looking at internal governance' before giving a decision. PN will be arranging a meeting with the videographer to discuss the films we want to commission. TG will be booking 'The 2 Johns' to deliver an online safety session at Maple Grove School but is struggling to gain contact with Basildon Academies. Northlands have already engaged 'The 2 Johns'. GB informed the meeting that the Basildon Community Policing Team had responded positively and had offered giveaways and attendance with police cars at events and youth clubs. TG & GB will meet to look at which elements to use from the 'Hurting Inside' crime awareness programme, ahead of another A.C.T.I.O.N. meeting next Wednesday (15 June).

Youth Clubs

New members are still joining both clubs and this week (on Wednesday 8 June) 22 Little Monsters members and 23 Youth Yunity members had attended. An activities plan will be created for the next 3 months for Little Monsters and members are now offered biscuits at club. Rowdy behavior of Youth Yunity members has been an issue. Members have been noisy whilst waiting in the foyer, so they will now be held outside of the building until their session begins. A ticketing system is also being trialed for the Greggs distribution and from now on members will not be allowed to eat at club. Once they have received their food they will have to take it away.

Youth Forum

Two new young people had attended this week's Forum meeting. The Forum recruitment drive has been promoted on the HoP Facebook page and website. It has also been circulated

on social media by The Academies. Forum members will be attending the Basildon and Pitsea Carnival on 23 July and working on ideas for new projects over the coming year. It was suggested that they might like to invite the Basildon Youth Mayor to a session.

Health Market

GB had attended a meeting with the Chair of the Over-50s club to discuss teaming up with them for a Health Market. Unfortunately, the packed timetable at the club wouldn't have space to accommodate this, although it might work within an open day. The club Chair is keen to meet with TG to discuss support for investigating NHS exercise classes within the club and to utilise unused space within The Place.

ACTION: TG to arrange meeting with the Chair of the Over-50s club. KC to send contact details of the NHS Community Engagement and Partnership Officer.

Review of the HoP monthly finance reports

TG has received the latest spend report. As HoP underspent within the last budget period there will be no draw down of funds for the next period. Local Trust have updated their Terms and Conditions, these need to be reviewed by SJ and TG then signed and returned to Local Trust.

ACTION: TG to sign and return updated Terms and Conditions to Local Trust.

Community Christmas Event

The date of this year's event is Saturday 3 December. Pitsea Market is potentially getting bigger with new stalls coming in from a market that is closing. However, TG and GB had met with the Market Manager to look at the area that the market could offer and it should be a workable space. A planning meeting is scheduled for 22 June, 2pm at Pitsea Library. The George Hurd Choir have been booked to sing Christmas songs and carols. The plan is to use the stage and electricity from The Place this year. Local Businesses to be encouraged to get involved - GB looking into setting up a children's Christmas Trail around businesses.

Review of the Heart of Pitsea Constitution

PN informed the meeting that it has been some time since the Heart of Pitsea Constitution has been reviewed. It was pointed out to us when Matt Leach on his recent visit that HoP needs to recruit new resident members to the board, so this will be instigated. It was also pointed out that HoP isn't currently working with Co-Chairs due to SH's absence. It was felt that it would be best to add an addendum to the Constitution to 'second' a Co-Chair until she is able to return to the partnership.

AGREED: PN, CT and TG agreed to add a Co-chair secondment addendum to the Constitution to cover SH's absence. CT self-nominated herself to cover as interim Co-Chair, which was agreed by PN and TG.

ACTION: GB to email resident members for their vote on adding a Co-Chair secondment addendum to the Constitution. TG to set up the addendum to the Constitution.

Partner Organisation News:

- **Basildon Council:** MF informed the meeting about the Government Community Ownership Fund, which is open to applications for funding (up to £250k) to save community assets. She pointed out that Parkside Community Centre is still empty and

this funding could be worth investigating for the Men's Shed project. TG informed the meeting that Stephen Metcalfe MP had contacted Basildon Council Corporate Estates Team on HoP's behalf, about the problems obtaining a site for the Men's Shed building. Following this the council's Principal Surveyor at Basildon Corporate Estates had been in touch to say that he would be happy to discuss the issue of the land outside of Chalvedon Community Centre and if untenable to investigate finding another site locally.

- **BBW CVS:** SJ informed the meeting that the BBW CVS:
 - Is involved with the local 'Shared Prosperity Fund' initiative, which is intended to 'level up' and reduce inequalities between communities. He has been appointed to the panel.
 - Is involved with the Ukrainian refugee signposting initiative in Basildon and aims to set up a day-time activities drop-in centre for refugees.
 - Is obtaining virtual headsets which HoP can utilise.
 - Has free online trauma training available.

Meeting ended 12.01pm

Next meeting

TBA